

Kiveton Park Primary Care Centre
PPG Meeting Minutes
17th December 2014

Attending: Brian Daniels, Keith Emsden, Susan Wietscher, Chole Sarginson, Jean Hirst, Marsha Raynes.

Apologies: Sandra Williams, Barry Winterbottom, Marilyn White, Micheal Brabbs, Ron Law, Dr Say.

The practice and PPG discussed and agreed the following action plan that they will work on over the next few months. These are:

1. To have wider engagement with different people groups, ie young and old people.
The practice will be having a meeting with the staff at Finningley Lodge in the New Year.
2. To look at how they can decrease the number of DNA'd appointments.
3. To look at the appointment system and how they can educate patients how to use it.